

**A G E N D A**  
**REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS**  
**SEAL BEACH MUTUAL TWO**  
**Administration Building Conference Room, 9:00 a.m.**  
**February 18, 2016**

1. CALL TO ORDER, *Pledge of Allegiance*
  2. ROLL CALL
  3. GRF REPRESENTATIVES, GUEST(S), AND STAFF INTRODUCTION:  
Ms. Snowden, GRF Representative / Mr. Pratt, GRF Representative  
Mrs. Weller, Mutual Administration Director  
Mr. Rudge, Project Coordinator/BI  
Mr. Kranda, Building Inspector  
Ms. Day, Recording Secretary
  4. APPROVAL OF MINUTES: **Regular Monthly Meeting of January 21, 2016**  
**Special Meeting of February 9, 2016**
  5. BUILDING INSPECTOR'S REPORT Mr. Kranda
  6. GRF REPRESENTATIVE(S)' REPORT Ms. Snowden, Mr. Pratt
  7. MUTUAL ADMINISTRATION DIRECTOR'S REPORT Mrs. Weller
  8. OLD BUSINESS –
    - a. Ratify Towing Policy 7582.2 Mr. Williams
    - b. Amend Policy 7403.2 – Skylights Mr. Williams
    - c. Rescind Bergkvist six-year contract Mrs. Esslinger
    - d. Approve Bergkvist three-year contract w/parking Mrs. Esslinger
    - e. Work Orders for J. C. Kress – hoods and dampers Mrs. Esslinger
  9. NEW BUSINESS –
    - a. Tree removal and trimming Mrs. MacLaren
    - b. Amend Policy 7701.2 – Personal Property Insurance Mr. Williams
    - c. Policy 7622.2 – add countertops Mrs. Esslinger
    - d. Copper pipes in all remodels Mrs. Esslinger
    - e. Term Limits Ms. Keller
    - f. Investments Ms. Baker
- STAFF BREAK (TIME TO BE DETERMINED BY PRESIDENT)**
10. PRESIDENT'S REPORT Ms. Baker
  11. VICE PRESIDENT'S REPORT Mr. Williams
  12. CHIEF FINANCIAL OFFICER'S REPORT Ms. Sporcich
  13. GROUNDS COMMITTEE REPORT Mrs. MacLaren
  14. PHYSICAL PROPERTY COMMITTEE REPORT Mrs. Esslinger
  15. DIRECTORS' REPORTS Board
  16. SHAREHOLDERS' COMMENTS (3 minutes each)
  17. ADJOURNMENT
  18. EXECUTIVE SESSION (legal, member issues as required)

**NEXT MEETING: MARCH 17, 2016**

**MINUTES OF AN SPECIAL MEETING OF THE  
BOARD OF DIRECTORS  
SEAL BEACH MUTUAL TWO  
February 9, 2016**

In accordance with the Corporation Bylaws, and pursuant to due notice to the Directors, a Special Meeting of the Board of Directors of Seal Beach Mutual Two was called to order by President Baker at 1:30 p.m. at 1522 Merion Way, Unit 33-F.

Those Directors present were: President Baker, Vice President Williams, Secretary Knebel, CFO Sporcich, and Directors Keller, MacLaren, Fabian, and Hugo-Kirman. Director Esslinger was absent.

The purpose of the meeting was to discuss items for the February agenda.

The meeting was adjourned at 3:35 p.m.



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Attest  
Ken Knebel, Secretary  
SEAL BEACH MUTUAL TWO

cd:2/12/16